



**Dental Manager**  
**(Full-time Position)**

Generations Family Health Center, Inc. is a regional community health center covering a 33 town rural region in eastern Connecticut with sites located in Willimantic, Danielson, Norwich and Putnam. Our dedicated staff provides a full range of preventative and primary care medical services to all ages including health maintenance of chronic diseases, 24 hour on call, hospitalization coverage and patient case management, as well as complete behavioral health and dental services at our Willimantic site and through ACROSS THE SMILES, a mobile dental program operating in the Northeast and Windham service area.

**Location: Putnam, CT**

**Responsibilities:** Supervise daily clinical operations of dental program at the Willimantic site. Performs staff supervision including staff scheduling, performance evaluations and training, provider/patient relation, patient registration and patient flow. Performs dental purchasing and inventory budget monitoring, productivity monitoring and reporting. The individual may be involved with addressing patient complaints/issues, oversee clinical quality assurance and compliance issues, as well as troubleshooting site logistical issues. Act as the program supervisor for the ACROSS THE SMILES Windham program where you will oversee the daily operations for this program.

**Qualifications & Requirements:** Dental clinical experience a must. X-ray certification preferred. Minimum of two years experience in dental office management and supervisory experience highly desirable. Strong organizational and problem solving skills, creativity and adaptability.

Generations offers a competitive salary and excellent benefits package including medical, dental, and vision insurance, a tax sheltered annuity, group life insurance, disability insurance, and paid vacation and holidays.

***Interested applicants should submit cover letter and resume to:***  
Generations Family Health Center, Inc.,  
ATTN: Latoya Gimler-Human Resources,  
40 Mansfield Ave, Willimantic, CT 06226-1948  
FAX: (860) 456-1293 EMAIL: [lmcgregor-gimler@geanhealth.org](mailto:lmcgregor-gimler@geanhealth.org)

**Closing Date:** *Candidate screening will begin immediately until filled*

Generations Family Health Center is an equal opportunity employer committed to workforce diversity.

**Posted: 01/09/2012**

**AA/EOE**